

Public Financial Management and Training Institute, Jaipur

Program on

'Contract Management System'

11th to 13th December, 2023

Session Plan & Timings

Venue: HCM Rajasthan State Institute of Public Administration, Jawahar Lal Nehru Marg, Jaipur

Date	Session - 0 (09:30 – 10:00 am)	Session-1 (10:00 - 11:30 am)	Session -2 (11:45 - 01:15 pm)	Session -3 (02:15 - 03:45 pm)	Session -4 (4:00- 05:30 pm)
Day 1 11.12.2023	Registration, Inauguration, Introduction	Introduction and importance of Contract Management	<ul style="list-style-type: none"> Fundamentals of Indian Contract Act 1872 Essential Elements of Contract 	Fundamentals and Doctrines of Contract Law	Case Law on Contract Law
Day 2 12.12.2023	Recap	Mr. Ashutosh Vajpeyi <ul style="list-style-type: none"> Types and Structure of Contract Terms and Conditions of Contract 	Mr. Abhishek Dua Boiler Plate Clauses used in Contracts	Mr. Abhishek Dua Managing Changes and Variations in Contract	Mr. Ashutosh Vajpeyi <ul style="list-style-type: none"> Managing Delays in Contracts, Extension of Time Concept of Time being the Essence of Contract
Day 3 13.12.2023	Recap	Mr. Subhash Chandar Monga Risk Management <ul style="list-style-type: none"> Insurance and Incoterms etc. 	Mr. Jai Kumar Ajbani Alternative Dispute Resolution (ADR) Mechanism	Mr. Subhash Chandar Monga Handling Litigations	Mr. Jai Kumar Ajbani Mr. Abhishek Dua Mr. Subhash Chandar Monga Group Activity and case studies on Contract Management
		Mr. Sanjeev Mathur	Mr. Abhishek Dua	Mr. Jai Kumar Ajbani	Mr. Jai Kumar Ajbani Mr. Abhishek Dua Mr. Subhash Chandar Monga

● **Break:** 15 minutes of break between intervening sessions

● **Lunch break:** 01:15 PM to 02:15 PM